

Just separated ACTION points checklist



Agree the date of your separation. This will be needed when talking with Centrelink and other organisations.

Obtain copies of all financial statements as at the date of separation, including:

- Banks
- Credit cards
- Superannuation
- Loans

Talk with your bank, explain you're separating and request that any joint accounts are to have two signatures for fund transfers, withdrawals, etc.

Open your own bank account.

Create your own email account.

Change your passwords.

It might be beneficial to arrange mail redirection – get a PO Box or alternative postal address for your mail (even if you are staying in the home).

Contact all relevant organisations, e.g. ATO, Medicare, banks, superannuation funds, insurance companies, vehicle registration, service providers (e.g. electricity, mobile phones & internet, entertainment providers (Netflix), etc. and update details.

If necessary, change any details in regard to your next of kin.

Consider changing your Will and EPA.

Change names on leases, where relevant.

Collate all your important documents and keep them in a safe place.

Start to keep a diary of events, incidents, conversations, etc. This becomes helpful if/when you have to detail any information of what happened, when, with who, specific outcomes, etc.